

City of Alexandria, Virginia

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3-12-05 3-8-05

## MEMORANDUM

DATE: MARCH 4, 2005

TO: THE HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

FROM: JAMES K. HARTMANN, CITY MANAGER

SUBJECT: REQUEST TO MODIFY MEMBERSHIP OF YOUTH POLICY COMMISSION

**ISSUE:** Request from Youth Policy Commission to modify the membership of the Youth Policy Commission by adding two members who serve on the Alexandria City School Board's advisory committees.

**RECOMMENDATION:** That the City Council pass the ordinance on first reading and schedule it for public hearing, second reading, and final passage on Saturday, March 12, 2005. The proposed ordinance will amend the City Code to add two designated positions for members from Alexandria City School Board advisory committees.

**DISCUSSION:** The Youth Policy Commission was established in 1997 to identify the City's high priority, youth-related issues and make recommendations regarding youth programs and services. The Commission was established as a permanent City Council Commission in 1999, and currently includes 20 members. The Commission serves as a vehicle for addressing youth issues and coordinating youth services and programs with other existing City Boards and Commissions and community non-profit agencies. The group also works to advance the City Council's adopted vision and policy statements for youth services in the City, which are:

- Alexandria is a community where diversity is embraced, and children are born healthy and grow up safe, nurtured, well-educated and prepared for life.
- It is the Youth Policy of the City of Alexandria to emphasize prevention, and to target activities that effectively promote positive outcomes for youth and support families through optimal use of existing funds, development of new resources, and engagement of the community.

The Alexandria School Board Substance Abuse Education and Violence Prevention Advisory Committee and the Board's Health Advisory Committee requested membership on the Youth Policy Commission. Alexandria City School Board Chair Mark Wilkoff submitted their request to the Youth Policy Commission for consideration. The Youth Policy Commission voted at their meeting on February 2, 2005 to recommend that City Council approve an amendment to the Commission's enabling ordinance to add two citizen members representing advisory committees appointed by the Alexandria City School Board. The proposed amendment would provide an on-

going vehicle for the discussion and consideration of youth issues of mutual interest to School Board advisory committees and the Commission.

**FISCAL IMPACT:** None. The activities of the Youth Policy Commission are budgeted in the Department of Human Services. Implementation of the ordinance as amended will be accomplished with existing staff of the Department of Human Services' Office of Youth Services.

**ATTACHMENT:** Proposed Ordinance

**STAFF:**

Debra R. Collins, Director, Department of Human Services  
Suzanne T. Chis, Director, Division of Social Services, DHS  
Ronald H. Frazier, Director, Office of Youth Services, DHS  
Ignacio B. Pessoa, City Attorney  
Karen Snow, Assistant City Attorney  
Rose Williams-Boyd, Director, Citizen Assistance

Introduction and first reading:  
Public hearing:  
Second reading and enactment:

3/08/05  
3/12/05  
3/12/05

### INFORMATION ON PROPOSED ORDINANCE

#### Title

AN ORDINANCE to amend and reordain Section 12-13-2 (COMPOSITION; APPOINTMENT; TERMS; CHAIRPERSON AND OFFICERS; COMMITTEES), of Chapter 13 (YOUTH POLICY COMMISSION), Title 12 (EDUCATION, SOCIAL SERVICES AND WELFARE) of The Code of the City of Alexandria, Virginia, 1981, as amended.

#### Summary

The proposed ordinance increases the membership of the Youth Policy Commission from 20 to 22 members by adding two members who serve on the Alexandria City School Board's advisory committees.

#### Sponsor

Department of Human Services

#### Staff

Debra Collins, Director, Department of Human Services  
Ronald Frazier, Director of Youth Prevention Services,  
Department of Human Services  
Karen S. Snow, Assistant City Attorney

#### Authority

§ 66-29 et seq., Code of Virginia (1950), as amended

#### Estimated Costs of Implementation

None

#### Attachments in Addition to Proposed Ordinance and its Attachments (if any)

None

ORDINANCE NO. \_\_\_\_\_  
AMENDMENT IN THE NATURE OF A SUBSTITUTE

AN ORDINANCE to amend and reordain Section 12-13-2 (COMPOSITION; APPOINTMENT; TERMS; CHAIRPERSON AND OFFICERS; COMMITTEES), of Chapter 13 (YOUTH POLICY COMMISSION), Title 12 (EDUCATION, SOCIAL SERVICES AND WELFARE) of The Code of the City of Alexandria, Virginia, 1981, as amended.

THE CITY COUNCIL OF ALEXANDRIA HEREBY ORDAINS:

Section 1. That Section 12-13-2 of The Code of the City of Alexandria, Virginia, 1981, as amended, be, and the same is hereby, amended and reordained to read as follows:

Sec. 12-13-2 Composition; appointment; terms; chairperson and officers; committees.

(a) The commission shall consist of ~~20~~ 21 members, ~~19~~ 20 of whom shall be voting members and one a non-voting member. Ten of the voting members shall be citizens, two shall be from community non-profit agencies that have an interest in youth issues, ~~four~~ three shall be from the public sector, and ~~three~~ five shall be from city boards or commissions or other organizations which have an interest and involvement with youth including two members of the Alexandria City School Board's advisory committees. The majority of the members of the commission shall not be elected officials or employees of a public or private service agency that provides services to the city's youth. The non-voting member shall be a judge from the juvenile and domestic relations court, as determined by the chief judge of that court.

(1) Citizen members. These ten members shall be appointed by city council and shall be city residents. They shall consist of: three parents of children 18 years of age or younger, one of whom shall be a resident of school board election District A, one of whom shall be a resident of District B and one of whom shall be a resident of District C (see section 12-1-4); two individuals younger than 18 years of age; two representatives of the business community; two members of professions which require special training or knowledge in issues affecting youth; and one individual who has an interest in issues affecting youth in the city. The terms of the citizen members shall be three years and shall be staggered; except the terms of the citizen members younger than 18 years of age shall be one year. The members younger than 18 years of age may be reappointed by city council as long as they will be younger than 18 years of age during their reappointment.

(2) Community non-profit agency members. These two members shall be appointed by city council and shall be city residents. They shall represent non-profit community agencies that have an interest in youth issues. The terms of these members shall be three years and shall be staggered.

(3) Public sector members. These ~~four~~ three members shall be the mayor, ~~the commonwealth's attorney~~, a member of the school board designated by the board, and a member of the public health advisory commission designated by the commission. The mayor ~~and the~~

~~commonwealth's attorney~~ shall serve on the commission for so long as he holds office. The other two public sector members shall serve terms of three years which shall be staggered.

(4) Members from city boards or commissions or other organizations. These ~~three~~ five members shall be appointed by city council, and shall be residents of the city. Two of the members shall be members of city boards or commissions, or of other organizations, which, in the course of performing their duties and functions, come into significant contact with the city's youth or which otherwise have an interest in youth issues. Two of the members shall be members of the Alexandria City School Board's advisory committees. The ~~third~~ fifth member shall be a member of the park and recreation commission. The terms of these members shall be three years and shall be staggered.

(b) The commission shall elect from among its voting members a chairperson and such other officers as it deems necessary.

Section 2. That no provision of this ordinance shall be deemed to affect the appointments or terms of the members of the Youth policy Commission in office on the effective date hereof.

Section 3. That this ordinance shall become effective upon the date and at the time of its final passage.

WILLIAM D. EUILLE  
Mayor

Introduction: 3/8/05  
First Reading: 3/8/05  
Publication:  
Public Hearing:  
Second Reading  
Final Passage: